



**Graduate School, Khon Kaen University Announcement
(Announcement 87/ 2018)**

**Subject: Graduate Student Scholarship for Study and Research in Abroad
Fiscal Year 2019**

To promote and support graduate students to develop their academic experience in studying and researching in abroad, and as Khon Kaen University provides MOU with other abroad higher education institutes. Hence, Graduate School facilitates students to operate academic activities in oversea by providing Graduate Students Scholarship for study and research about student's thesis in abroad. The scholarship requirements are as follows.

1. Terms and conditions

- (1) Must be a graduate student with the status active, and the student's program of study must be a dissertation or thesis program only
- (2) Research proposal has been approved; student status is to always be active during research period in abroad country
- (3) Have Letter of Acceptance from the host institute of researching that you will participate. The research conducted abroad must be part of the dissertation or thesis. The operating period is must not less than 4 weeks, and the activities schedule must be specified.
- (4) The applicant must not receive other abroad research scholarship for the event. If receiving, the applicant must disclaim the Graduate Student Scholarship for Study and research in abroad.
- (5) The scholarship will not be awarded to the person who has already received, disclaim or ignore scholarship contract/conditions.
- (6) Willing to follow Graduate School Conditions, e.g., make a report and evaluation of the result of participation according to a Graduate School Report Form, and submit to Graduate School within 15 days after arriving Thailand. Also, the applicant is to attend the research presentation in abroad according to time, date and place which are scheduled by Graduate School
- (7) Able to pay for the excess apart from the scholarship for example, Health Insurance fee, University fee, passport fee, Visa fee, and others
- (8) The institute for research conducting is to have academic MOU with Khon Kaen University (university or faculty level is accepted). In case that the institute does not have MOU with Khon Kaen University, the applicant might secondarily be considered.
- (9) Schedule of conducting the research abroad must be within September 30, 2019

2. Scholarship benefits

- (1) Total supporting budget for the project is 1400,000 Baht (One million four hundred thousand) from revenue budget of Graduate School, Khon Kaen University
- (2) Graduate School expenses support depending on destination region/country. The scholarship provides for airplane tickets and/or other transportations, accommodation, allowance and other expenses. Graduate School will pay scholarship as a package according to the committee's decision, but not over limited rate as this table:

No.	Region/Country	Financial Amount (Baht)
1	ASIA (Except 2 and 3)	30,000
2	India, Philippines, Indonesia, Malaysia	35,000
3	China, Korea, Hong Kong, Taiwan, West Asia	50,000
4	Japan, Australia, New Zealand, East Europe	60,000
5	West Europe, United State, Canada	70,000
6	Other countries depend on committee's consideration	

3. Grantee's responsibilities and the support from Graduate School, and Khon Kaen University

The grantee must responsible for these procedures with the support from the thesis advisor as follows:

- 1) Contact with aboard coordinator to prepare for travelling procedure
 - 2) Process for Passport and Visa request
 - 3) Manage for airplane tickets, accommodation, and others
 - 4) Submit related documents for scholarship request to Graduate School for signing a scholarship contract and receive the scholarship funded from the Revenue Department of Khon Kaen University
 - 5) Grantee must submit a report of research aboard, related travelling documents and a copy of passport which specified departing and arriving date, within 15 days after arriving to Thailand.
 - 6) Grantee must specify name and source of scholarship and scholarship period in the thesis acknowledgments and other works, for example, in academic journal and proceeding conference paper.
- (2) Graduate School supports
 - 1) Provide a certificate to grantee for VISA request
 - 2) Process for budget approval
 - 3) Process for budget disbursement

4. Scholarship Selection Criteria

- (1) Graduate School will consider from the completeness and accuracy of the application documents, which must follow Graduate School Criteria and Conditions under the declared budget of the project
- (2) In case the number of eligible applicants are higher than the scholarship budget, Graduate School will consider from these priorities;
 - 1) The destination abroad institute of higher education has MOU with Khon Kaen University (University, or faculty level)
 - 2) Research plans/activities to be conducted abroad must be clear, and must show the importance, purposes, and necessity of doing the research aboard.
 - 3) Applicants must be good at English Skills (Speaking, Reading, and Writing), applicants holding good score of TOEFL, or IELTS are advantaged.
- (3) The applicants must attend an interview process by the time and date announced by Graduate School.
- (4) In case a grantee returns before the end period of the scholarship, the grantee must repayment the total amount of the scholarship to Graduate School. In case of returning with reasonable reasons, the grantee must repayment as follows:

$$\text{Amount of Repayment} = \frac{\text{Amount scholarship} \times \text{the rest days from granted period}}{28}$$

5. Application Procedures

Applicants must submit 3 copies of the following documents:

- (1) Application form (followed the attachment of this announcement) and attach 1” photo (not more than 6 months old)
- (2) A copy of transcript
- (3) Letter of Acceptance from destination aboard institute of higher education
- (4) Certificate of student status issued by Office of Registrar, Khon Kaen University
- (5) English Curriculum Vitae (Resume)
- (6) Letter of Permission from Dean of the student’s faculty (followed the attachment of this announcement)
- (7) A copy of MOU between Khon Kaen University and the aboard institute of higher education (If any)
- (8) Related documents that could benefit to the selection process (If any) such as TOEFL, or IELTS score report
- (9) A copy of Thesis Proposal Approval Form (GS Form No.23), and a copy of thesis proposal
- (10) Fill application form on GSMIS System (Go to <http://gsmis.gs.kku.ac.th>): Login to the system and click “Scholarship” menu bar to fill the “online application form”, Print out one copy.

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*Please arrange all documents as the above order as 3 sets of the copies.

Submit to One Stop Service of Graduate School, 3rd Floor, Bimala Kalakicha Building, Khon Kaen University.

6. Scholarship Application Schedule

7. Graduate School Scholarship Application Schedule in fiscal year 2019 is as follows:

Research Activities	Phase 1	Phase 2	Phase 3
1. Period of operating aboard research/activities	October 1, 2018 – January 31, 2019	February 1, 2019 – May 31, 2019	June 1, 2019 – September 30, 2019
2. Submit application	September 7-14, 2018	January 7-15, 2019	May 6-14, 2019
3. Announcement of Candidate name list for interview	September 19, 2018	January 17, 2019	May 16, 2019
4. Date of interview	To be announced with the announcement of candidate namelist		
5. Result announcement	September 27, 2018	January 28, 2019	May 28, 2019
6. Submit documents for scholarship disbursement	Within 15 days after arriving Thailand		

7. Dean of Graduate School is responsible for this announcement and has authority to launch orders, rules or practices that is not contrary to or inconsistent to the announcement.
8. If any dispute arises from this announcement, the Dean of the Graduate School has final authority as regards arbitration and his/her decision is final.

Announced August 2, 2018

(Signed)

(Professor Waraporn Putalun, Ph.D.)
Associate Dean for Academic Affairs